



This document was created to provide information to local and tribal health departments and other COVID-19 providers on the variety of COVID-19 vaccine scheduling methods being used across Montana. This information may be helpful as a way to plan and / or improve vaccination scheduling methods.

If you would like more information about a method, or to speak to someone currently using one of the methods listed below, please visit the [DPHHS Vaccine Availability webpage](#) or contact Hillary Hanson at the Montana Public Health Institute at [hillary.hanson@mtphi.org](mailto:hillary.hanson@mtphi.org).

Method	Pros	Cons
<p><b>PrepMod</b></p> <p>For an excellent example visit <a href="#">Teton County's Vaccination</a> webpage</p>	<ul style="list-style-type: none"> <li>● State-supported online platform</li> <li>● HIPAA-compliant</li> <li>● Collects additional information like health insurance, health conditions</li> <li>● Planned to eventually connect to imMTrax</li> </ul>	<ul style="list-style-type: none"> <li>● More complicated software for HD staff to use</li> <li>● Requires residents to have online access and ability to fill out health information</li> </ul>
<p><b>Survey Forms</b> (Google Forms, Microsoft Forms, JotForm, Survey Monkey, etc.)</p>	<ul style="list-style-type: none"> <li>● Simple to create and share on social media and websites</li> <li>● Easily customizable for providers that are creating “tiers” within the phases</li> <li>● Automatically exports patient information into spreadsheets</li> </ul>	<ul style="list-style-type: none"> <li>● Not automatically HIPAA-compliant, so may not be best to ask for information around underlying health conditions</li> </ul>
<p><b>Embedded Website Forms</b></p>	<ul style="list-style-type: none"> <li>● Visually appealing to patients to see a fillable form</li> <li>● Customizable</li> </ul>	<ul style="list-style-type: none"> <li>● Requires more IT/Website support to build and maintain</li> <li>● Information export ease varies based on website platform used</li> <li>● Not automatically HIPAA-compliant</li> </ul>
<p><b>Event Sign-Up Platforms</b> (Eventbrite, etc.)</p>	<ul style="list-style-type: none"> <li>● Can create a certain number of slots for a specific vaccination clinic</li> <li>● May be good if doing drive-through clinics or weekly clinics in which there are a certain number of known slots available</li> </ul>	<ul style="list-style-type: none"> <li>● Not HIPAA-compliant, so not recommended to ask for health information.</li> <li>● Must create a profile to sign up for events</li> </ul>
<p><b>Primary Care Patient Portal</b></p>	<ul style="list-style-type: none"> <li>● Allows seamless integration into PCP's EHR and scheduling packages</li> <li>● Provides information on when next appointments are available</li> </ul>	<ul style="list-style-type: none"> <li>● May be difficult for patients to navigate.</li> <li>● Requires IT staff to create this option and update regularly based on schedules and vaccine availability</li> </ul>
<p><b>Phone Call to Health Department</b></p>	<ul style="list-style-type: none"> <li>● Simple for community</li> <li>● Good for those not comfortable with technology</li> </ul>	<ul style="list-style-type: none"> <li>● Additional staff to answer phones, ask correct questions</li> <li>● Can be difficult to ensure that lists compiled by different staff members are easily shared and accessed</li> </ul>

---

### Other Considerations

---

#### Waiting Lists

- Simple list of people who have expressed interest in receiving a vaccine
- Satisfaction on part of patient knowing that they are on a waiting list
- A method to reduce repeat calls
- Waiting lists can become overwhelming
- Patients may become irritated when they have to wait for a long period of time on a list

---

#### No Waiting List

- No need to keep track of a potentially overwhelming list
- Potential for utilization of automated notification systems when vaccine appointments are available (requires setup of an automated notification list)
- People may be frustrated that they don't know when or how to get scheduled for a vaccine
- May not have a good idea of the need/interest in the community
- May not have a list of people to call on short notice if extra vaccine is unexpectedly available

---

#### Nothing Yet

Do you need assistance in this area?  
Contact MTPHI.

---